

**XI STATE ORGANIZATION SECOND GENERAL SESSION
FRIDAY, JUNE 2, 2017
GUERRY AUDITORIUM UNIVERSITY OF THE SOUTH**

CALL TO ORDER The Second General Session of Xi State Organization of The Delta Kappa Gamma Society International was called to order by the Xi State Organization President Dr. Dorrie Powell, Beta Sigma, at 9:17 a.m. (CDT).

MOMENT OF POSSIBILITY Carol Moling, Beta Gamma, provided the Moment of Possibility.

INTRODUCTIONS President Powell introduced platform guests: Julie Hughes, Alpha Xi, Xi State Music Director; Janice Enck, Alpha Lambda, Pianist; Sherrie Collins, Beta Pi, 1st Vice-President; Dr. Linda Eller, Alpha Lambda, 2nd Vice-President; Dr. Beverly Hall, Alpha Rho, Recording Secretary; Michelle Steen, Theta, Corresponding Secretary; Becky Sadowski, Alpha Lambda, Parliamentarian; Nancy Davis, Gamma Mu, Treasurer; Elaine Warwick, Rho, Executive Secretary; Orlean Bauman, Alpha Rho, Xi State Editor; and Dr. Dianne Anderson, Gamma Alpha, Xi State Webmaster.

President Powell recognized past Xi State Organization presidents in attendance at convention: Linda McCrary, Dr. Jensi Souders, Anne Medearis Lee, Doris Ann Hendrix, Vera Jo Henegar, Becky Sadowski, Elaine Warwick, Nancy Davis, Dee Dee Rives, and Beverly Smith. Not attending convention this year: Liz Whorley Bradley, Patsy Pope, Lois Jones, Janice Sorsby, and Dr. Kathie Harned. President Powell thanked past presidents for their wisdom and encouragement throughout her biennium. Powell announced that past president Dr. Willene Paxton died in 2016 will be missed at this and future conventions.

Special guests June Bowers, International Administrative Board Member-at-Large; Nancy Karrick, Beta State Alabama President; and Kathy Zwanzig, Alpha Gamma State Kentucky Incoming President, were welcomed.

MUSIC Julie Hughes, Alpha Xi, accompanied by Janice Enck, Alpha Lambda, led the singing of DKG inspired songs.

THE ORDER OF THE DAY Parliamentarian Becky Sadowski, Alpha Lambda, explained the Rules of the Day:

- Individuals making a motion should put the motion in writing and present two copies: one for President Dr. Dorrie Powell and one for Recording Secretary Dr. Beverly Hall. Include the motion, member name, member chapter, and role as a member.
- Individuals addressing the body should stand, be recognized by the chair, come to the microphone, and state name and chapter.
- If discussing a motion, please hold up the card that signifies appropriate comments, red (opposed), green (in favor), and yellow (question).
- Each member will be limited to speaking twice to the same question. No member will speak a second time to a question until everyone who wishes to speak has spoken.

EXECUTIVE BOARD MINUTES President Powell appointed Tracy Collier, Gamma Iota; Paula Marshall, Alpha Lambda; and Chasity Webb Alpha Rho; to read, correct, and approve minutes for the 2017 convention. Recording Secretary Hall announced that all members were presented a copy of the June 1, 2017 Executive Board Meeting minutes. The minutes were approved as printed.

President Powell announced that as reported in the Executive Board Minutes, the executive secretary will make the following editorial changes to our state governing documents:

- Consistent use of the terms Xi State Organization and Xi State when referring to the entire state organization and use of the terms the Xi State Organization and the Xi State when referring to an officer, committee, publication, or event such as the Xi State Organization president or the Xi State Bylaws and Rules Committee or the Xi State News.
- Consistent spelling of Presidents Banquet with Presidents (plural but not possessive) as the preferred form.
- Full spelling for terms like Southeast Regional and International to avoid possible confusion caused by abbreviations.
- Removal of contingency or proviso statements once pending conditions have been met.

RECOGNITION OF COMMITTEES

President Powell explained that officer and committee reports are available on the Xi State website under Xi State Resources, Xi State Convention, Convention Reports. Powell asked for any additions to the printed committee reports found on-line.

RULES AND BYLAWS

President Powell recognized Diana Homan, Alpha Epsilon, Chair of Rules and Bylaws. Powell asked for objections to treating the amendments to Xi State Bylaws as a body and the amendments to Xi State Rules as a separate body with the opportunity to pull out an amendment for questions or discussion. There were no objections. Homan presented the following proposed amendments to the *Xi State Organization Bylaws* as found in the on-line convention report, printed in the April issue of the *Xi State News*, and page 53 of the Annual Convention Book.

AMENDMENTS TO THE BYLAWS

1. **Article VIII COMMITTEES, Section B. Committee Purposes: Society Business, 11.**
Planning – appointed
Proposed Changes:
Rename “Strategic Action Plan” as “Strategic Plan.”
So as to read:
 - a. Shall be responsible for planning and monitoring the implementation of approved actions, goals, mission, and vision of Xi State Organization as stated in the organization’s Strategic Plan.
 - b. Shall recommend new Strategic Plan goals and activities for Strategic Plan to the Executive Board at its meeting prior to the convention.**Rationale:** International has moved away from use of the term “Strategic Action Plan” in favor of “Strategic Plan.”
Add c. Shall be responsible for reviewing chapter strategic plans and providing assistance to chapters upon request.
Rationale: Since the creation of the Planning Committee, chapters have been encouraged to develop a Strategic Plan. The Planning Committee has provided assistance and reviewed each chapter’s plan.
Fiscal Impact: None
Proposer: Xi State Planning Committee

2. **Article XIV XI STATE ORGANIZATION VISION FOUNDATION, Section B.**
Proposed Change:
Replace term “trustees” with term “directors” wherever applied to the Xi State Vision Foundation.
So as to read:
 Such officers of Xi State Organization as are or may be designated in the bylaws of said Foundation are authorized to act as officers and ~~trustees~~ directors of the Xi State Organization

Vision Foundation, and the Xi State Organization Executive Board of Xi State Organization is authorized to elect ~~trustees~~ directors of said Foundation, according to the bylaws of said Foundation.

Rationale: Both terms are currently used in Xi State governing documents in references to the Xi State Vision Foundation, suggesting a possible distinction between directors and trustees. The term “directors” is used in the Xi State Vision Foundation Bylaws and Policies and Procedures. Using only the term “directors” throughout both sets of governing documents will eliminate possible confusion and make the two sets of documents consistent in all references to the Xi State Vision Foundation.

Fiscal Impact: None

Proposer: The Xi State Vision Foundation

Homan moved the adoption of the two proposed amendments to the *Xi State Organization Bylaws*. Coming from a committee the motion did not need a second. **The motion passed.**

Homan presented the following proposed amendments to the *Xi State Organization Rules* as found in the on-line convention report, printed in the April issue of the *Xi State News*, and pages 54-57 of the Annual Convention Book.

PROPOSED AMENDMENTS TO THE RULES

3. **Article 4 FINANCE, 4.3 State Organization Convention, 4.3.4**

Proposed Change:

Insert “and related personnel” immediately following “officers.”

So as to read:

4.3.4 Funds from the convention budget will pay the expenses of officers and related personnel, Society Representative, and speakers.

Rationale: Inclusion of related personnel reflects current practice and makes 4.3.4 consistent with 4.2.5 The convention budget shall provide officer and related personnel registration, room, and meals.

Fiscal Impact: None, since this reflects current practice

Proposer: The Xi State Convention Steering Committee

4. **Article 8 COMMITTEES, 8.17 Planning** – The committee shall

Proposed Change:

Insert new 8.17.1 through 8.17.4

So as to read:

8.17.1 Be composed of five appointed members, one of whom shall serve as chair;

8.17.2 Have, as ex-officio members without vote, the current state president and executive secretary.

8.17.3 Have three (3) appointed members with recent (not current) chapter president experience, one from each of Tennessee’s grand divisions. One (1) appointed member shall be a past state officer and one (1) shall be a member at large.

8.17.4 Have appointed members serve staggered four-year terms, with three members appointed in one biennium and two members appointed in the next biennium;

Renumber the remaining articles accordingly, 8.17.5 through 8.17.12.

Rationale: Gives clarification to the make-up of the committee and reflects current practice.

Fiscal Impact: None

Proposer: The Xi State Planning Committee

5. **Article 8 COMMITTEES, 8.17 Planning** – The committee shall
Proposed Change:
Rename “Strategic Action Plan (SAP)” to Strategic Plan (SP) in 8.17.2, 8.17.5, and 8.17.8
So as to read:
8.17.2 Maintain the organization’s Strategic Plan (SP), including goals progress;
8.17.5 Seek input for SP from officers, committees, Executive Board, members, and chapters;
8.17.8 Report, annually, of SP progress to the Executive Board
Rationale: International has moved away from use of the term “Strategic Action Plan” in favor of “Strategic Plan.”
Fiscal Impact: None
Proposed by: The Xi State Planning Committee

6. **Article 8 COMMITTEES, 8.17 Planning** – The committee shall
Proposed Change:
Insert new
8.17.13 Recommend chapter strategic plans; assisting chapters with plans upon request.
Rationale: This further spells out the duties of the Planning Committee and reflects current practice.
Fiscal Impact: None
Proposed by: The Xi State Planning Committee

7. **Article 8 COMMITTEES, 8.19.1 Special Events**—The committee shall 8.19.1
Proposed Change:
Insert “Beginning.”
So as to read:
8.19.1 Promote the work of leadership training in the state organization through the implementation of fund-raising activities, the proceeds of which shall be used for leadership activities such as the **Beginning** Leadership Management Seminar, the Advanced Leadership Management Seminar, the Leadership Conference for Chapter Officers, the Leadership Conference for Committee Planning, and others as may be deemed appropriate by the membership; and
Rationale: The addition of the term “Beginning” more accurately distinguishes this first level of leadership development from the advanced level and makes it consistent with 8.12.1 Plan and implement the Beginning Leadership Management Seminar; and
Fiscal Impact: None
Proposers: The Xi State Special Events Committee and Xi State Leadership Development Committee

8. **Article 9 SERVICES, 9.3 Chapter President’s Handbook**, 9.3.2 *Shall* include, but not be limited to, the latest editions of (or information about) these publications:
Proposed Change:
Revise and **renumber** list of included publications as follows:
delete G. *Xi State Organization Personnel Manual* **replace** *U.S. Forum Handbook* with U.S. Forum resources.
So as to read:

- A. *Guidelines for Chapter Presidents*
- B. *Constitution*
- C. *International Standing Rules*
- D. *Go To Guide*
- E. *Xi State Organization Bylaws*
- F. *Xi State Organization Rules*
- ~~G. *Xi State Organization Personnel Manual*~~
- G. Letters from officers and committee chairs
- H. Forms, applications, brochures
- I. Guidelines for awards
- J. ~~*U.S. Forum Handbook*~~ **U.S. Forum resources**

Rationale: The *Xi State Organization Personnel Manual* is readily available to all members on the Xi State website and contains little information that informs or assists the chapter president in her chapter leadership role. The *U.S. Forum Handbook* is no longer available and has been replaced by other materials.

Fiscal Impact: Possibly a slight reduction in printing costs for the contents of these handbooks.

Proposer: Dr. Dorrie Powell, the Xi State Organization President, and Elaine Warwick, the Xi State Executive Secretary

9. Article 11 XI STATE ORGANIZATION VISION FOUNDATION, 11.1, 11.3.

Proposed Change:

Replace term “trustees” with term “directors” wherever applied to the Xi State Vision Foundation. As in 11.1 and 11.3

So as to read:

11 XI STATE ORGANIZATION VISION FOUNDATION

11.1 The Board of ~~Trustees~~ Directors shall act as the agent of the Xi State Organization Vision Foundation to review each restriction or condition which may be put on any gift and accept or reject the gift. If the board determines that the restriction or condition does not conform to the purposes of the organization, the board will so inform the donor so that the restriction or condition can be modified to conform to such purposes and still effectuate, to the extent possible, the desire of the donor.

11.3 The treasurer shall serve on the Board of ~~Trustees~~ Directors and shall be listed with the Secretary of State, State of Tennessee, as the registered agent for the Xi State Organization Vision Foundation.

Rationale: Both terms are currently used in Xi State governing documents in references to the Xi State Vision Foundation, suggesting a possible distinction between directors and trustees. The term “directors” is used in the *Xi State Vision Foundation Bylaws* and *Policies and Procedures*. Using only the term “directors” throughout both sets of governing documents will eliminate possible confusion and make the two sets of documents consistent in all references to the Xi State Vision Foundation.

Fiscal Impact: None

Proposer: The Xi State Vision Foundation

Homan moved the adoption of the proposed amendments to the *Xi State Organization Rules*. Coming from a committee the motion did not need a second. **The motion passed.**

NOMINATIONS

President Powell recognized Wanda Castleman, Alpha Nu, chair of the Nominations Committee.

Castleman presented the following candidates for the 2017-2019 slate of officers:

President Dr. Elaine Alexander Beta Epsilon

First Vice President	Dr. Beverly Hall	Alpha Rho
Second Vice President	Michelle Steen	Theta
Recording Secretary	Ann Gann	Pi
Corresponding Secretary	Dr. Elaine Vaughan	Alpha Epsilon

With no nominations from the floor, Powell declared the slate presented by the nominating committee be elected by acclamation. **The motion passed.**

Castleman presented the following nominations for election to the Finance committee for a four-year term, 2017-2021:

East Tennessee	Kathleen Benedict	Pi
Middle Tennessee	Karen Garner	Delta
West Tennessee	Shirley Bullard	Beta Iota

With no nominations from the floor, Powell declared the slate presented by the nominating committee be elected by acclamation. **The motion passed.**

Castleman presented the following nominations for election to the Personnel committee for a four-year term, 2017-2021:

East Tennessee	Carolyn Earnest	Gamma Zeta
Middle Tennessee	Jennifer Lusk	Beta Xi
West Tennessee	Mary Frances Wadley	Beta Eta

With no nominations from the floor, Powell declared the slate presented by the nominating committee be elected by acclamation. **The motion passed.**

Castleman presented the following nominations for election to the Nominations Committee for a four-year term, 2017-2021:

East Tennessee	Dr. Krystal Kennedy	Beta Lambda
Middle Tennessee	Carol Abernathy	Phi
West Tennessee	Mary Jo Wilson	Alpha Lambda

With no nominations from the floor, Powell declared the slate presented by the nominating committee be elected by acclamation. **The motion passed.**

Castleman presented the following nomination for election to the Nominations Committee for a two-year term, 2017-2019:

West Tennessee	Rachel Weir	Beta Sigma
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With no nominations from the floor, Powell declared the nominee be elected by acclamation. **The motion passed.**

Castleman presented the following nominations for election to the Xi State Vision Foundation Board of Directors for a four-year term, 2017-2021:

Kathy Smith	Alpha Nu
Holley Ziglar	Gamma

With no nominations from the floor, Powell declared the slate presented by the nominating committee be elected by acclamation. **The motion passed.**

AREA DIRECTORS

President Powell introduced the 2015-2017 Area Directors and thanked them for their service:

- Area I Joy Branham, Iota
- Area II Freda Branam, Beta Phi
- Area III Amanda Pritchett, Gamma Zeta

- Area IV Martha McCluen, Zeta
- Area V Jennifer Lusk, Beta Xi
- Area VI Pat Tyree, Rho
- Area VII Susan Woods, Kappa
- Area VIII Mary Frances Wadley, Beta Eta
- Area IX Carol Moling, Beta Gamma

Powell remarked that state committees are critical to the success of Xi State Organization and the facilitation of the work of the Society and advancement of its seven purposes. Powell requested state committee chairs seated on stage and committee members seated in the audience to stand when called:

- Bylaws and Rules - chaired by Diana Homan, Alpha Epsilon
- Chapter Strengthening – chaired by Beverly Smith, Alpha Xi
- Communications and Publicity - chaired by Dr. Jensi Souders, Alpha Phi
- Expansion - chaired by Linda McCrary, Alpha Gamma
- Historical Preservation - chaired by Kathy Smith, Alpha Nu (absent)
- Leadership Development - chaired by Marsha Carr-Talley, Beta Zeta
- Membership - chaired by Dr. Elaine Alexander, Beta Epsilon
- Planning - chaired by Patsy Smith, Beta Gamma
- Finance – chaired by Dr. Marge Lofstrom, Alpha Nu
- Nominations - chaired by Wanda Castleman, Alpha Nu
- Personnel – chaired by Carol Abernathy, Phi
- Achievement Award - chaired by Chrissie Allen, Alpha Lambda
- Arts & Personal Enrichment - chaired by Marsha Brewer, Beta Upsilon
- Awards - chaired by Wynona Clayborne, Alpha Gamma (Holly Zigler)
- Educational Excellence – chaired by Pam Egler, Alpha Alpha
- Legislation/FORUM - chaired by Trish Stephenson, Alpha Sigma
- Scholarship - chaired by Susan Young, Beta Beta
- State Organization Projects - chaired by Allison Roberts-Maynard, Gamma Lambda
- Special Events - chaired by Pam Jefferies, Beta Phi
- Xi State Vision Foundation - chaired by Dr. Elaine Vaughn, Alpha Epsilon

**AD HOC
COMMITTEE**

President Powell recognized Becky Sadowski, Alpha Lambda, Chair of the Ad hoc Nashville 2016 Convention Steering Committee. Sadowski informed members that 2056 individuals attended the 2016 International Convention in Nashville with 268 Xi State members in attendance. Sadowski thanked chapters for their hard work. As outlined in the Executive Board minutes, the line item balance of \$9,722.20 from Tennessee Night will be transferred to a special golden savings account at Johnson County Bank to be used for potential International events when held in Tennessee.

NEW BUSINESS

President Powell called for new business. There was none.

ANNOUNCEMENTS

Michelle Steen, Corresponding Secretary, extended an invitation to members to attend a Dutch treat meal at the Captain's Grill during the upcoming Southeast Regional Conference in Myrtle Beach, South Carolina. Additional details will be forthcoming on the Xi State website. President Powell encouraged members to continue to bid on Silent Auction items until close of bidding as proceeds benefit Leadership Development.

President Powell announced for members to leave voting cards on the tables in the lobby and encouraged chapter presidents to attend the chapter president break-out session on Friday, June 2, 2017.

Following announcements, the meeting adjourned at 10:27 a.m. (CDT).

Members stood for the recession of the flags; Michelle Steen, the Xi State Corresponding Secretary, presiding.